

KERALA ORTHOPAEDIC ASSOCIATION KERALA

MEMORANDUM OF ASSOCIATION

Sl. No.	Existing	Proposed and proposed to Amended
01	<p>1. NAME: The name of the Association shall be “Kerala Orthopaedic Association”. Hereinafter called as the “Association”</p>	<p>1. The NAME of the Association is: “KERALA ORTHOPAEDIC ASSOCIATION”, hereinafter referred to as the “Association” or “KOA”.</p>
02	<p>OFFICE: 2 The Registered Office of the Association shall be located within the city of cochin, the present address being</p> <p>Kerala Orthopaedic Association, Door no.XL/7758, M.G.Road, Ernakulam, Cochin-682035.</p>	<p>2. OFFICE: The Registered Office and Headquarters of the Association shall be in any place as may be decided by the Executive Committee. However, its present address is: Kerala Orthopaedic Association, Affiliated State Chapter of the Indian Orthopaedic Association, Block II, Flat No. 505, Eastland Enclave, Elamkulam, Kadavanthra P.O., Kochi – 682020, Reg. No. E.R.275/1992, PAN No. AAATK4924B.</p>
03	<p>AREA OF OPERATION 3. The activities of the Association shall normally be confined to the state of Kerala</p>	<p>3 AREA OF OPERATION The activities of the Association shall normally be confined to the state of Kerala</p>

AIMS AND OBJECTIVES

4

The Association shall be a non-party, non-political, non-sectarian and non-profit making body and shall have the following aims and objectives:

- (a) To encourage and advance the study and practice of the science and art of Orthopaedic Surgery.
- (b) To promote professional fellowship, co-operation and exchange of views among Orthopaedic Surgeons of Kerala and neighboring States.
- (c) To encourage scientific research and experimental work on Orthopaedic problems.
- (d) To hold scientific discussions and arrange presentation of Orthopaedic papers and maintain a reference library.
- (e) To provide for delivery and holding of lectures, meetings and classes for advancing the cause of Orthopedics.
- (f) To publish a bulletin of the activities of the Association.
- (g) To hold movable and immovable properties that may be necessary or advantageous for the aforesaid objects, to purchase and sell, rent out, lease and to mortgage the same for the purpose of the association.

AIMS AND OBJECTIVES

4 The **OBJECTS** of the Association are:-
The Association shall be a non-party, non-political, non-sectarian and non-profit-making body, and shall have the following **Aims and Objectives**:-

- 4.1)** To encourage and advance the study and practice of the science and art of Orthopaedic Surgery.
- 4.2)** To promote professional fellowship, co-operation and exchange of views among the Orthopaedic Surgeons of Kerala and the neighbouring States.
- 4.3)** To encourage scientific research and experimental work on Orthopaedic problems. To print and publish Medical literature including audio and video CDs, mp3s, pamphlets, books, e-books, journals etc.; to set up libraries & reading rooms, educational institutions etc.
- 4.4)** To hold scientific discussions, arrange presentations of Orthopaedic papers, and maintain a Reference Library consisting of books, e-books, videos, monitoring systems etc.
- 4.5)** To provide for delivery and holding of lectures, meetings and seminars for advancing/furthering the cause of Orthopaedics.
- 4.6)** To publish bulletin/s of the activities of the Association.
- 4.7)** To hold properties, movables and immovables, that may be necessary or advantageous for the aforesaid Objects; to purchase and sell, rent, lease and mortgage the same for the beneficial purposes/best interests of the Association.
- 4.8)** To construct, alter/demolish or maintain any building or property necessary for the beneficial and profitable purposes of the Association. To purchase any landed property for constructing any buildings, or acquire on lease, or in exchange, or hire, or acquire by gift, or otherwise, and to hold and deal in whenever necessary, any movables or immovable properties. Or, any right or privilege that may be deemed necessary for the promotion and commencement of the Objects of the Association or any of them, and to enter into any contract/s and execute such conveyance/s as may be deemed necessary or required.
- 4.9)** To receive gifts or donations either as cash or kind or subscriptions for the development of the Association and also Subscription Fees from the Members and spend in fulfillment of all or any of the Objects of the Association.

<p>(h) To construct, alter or maintain any building or property necessary to finance the Association.</p> <p>(i) To receive donation for the development of the Association and subscription from members. Donations for instituting awards and orations and prizes of the Association which will be accepted only with the prior permission of the Executive Committee of the Association.</p> <p>(j) To Co-operate with other Medical Professional organizations of the State.</p> <p>(k) To make bye-laws, rules and regulations of the Association and to delete, change or add to the same as and when necessary after prior approval of the Executive Committee of the Association.</p> <p>(l) To do all such other things as may be incidental to (or) conducive to the attainment of all (or) any of the above objects.</p>	<p>4.10) To receive donations for instituting awards and orations and prizes of the Association which shall be accepted only with the prior permission of the Executive Committee of the Association.</p> <p>4.11) To borrow or raise money whenever necessary for any urgent or important work of the Association or for its maintenance, upliftment, medical/scientific purposes by the issue of or upon Bond, Promissory Notes, Debentures or other Securities or by mortgaging the property of the Association. Alternatively, to meet other obligations and liabilities as may be determined by the Association from time to time. The value of such loan shall in no case exceed half of the total value of the entire properties.</p> <p>4.12) To co-operate with other Medical Professional Organizations, within the State, with a view to work in furtherance of a common intention.</p> <p>4.13) To make Bye-Laws, Rules and Regulations, and to effect due Amendments such as: deletions, changes or additions/substitutions to the same, as and when necessary, after getting prior Approval from the Executive Committee.</p> <p>4.14) To do such other things as may be incidental to or conducive to the attainment of all or any of the above Objects.</p> <p>4.15) To do all such lawful things, for instance: like appointing any paid, or even honorary, employees as are incidental or conducive to the attainment of the above Objects or any of them.</p>
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05		<p>5. If, upon the dissolution/winding-up of the Association, there remains, after satisfaction of all debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the Members of the Association. But, shall be given or transferred to some other similar like institution/s to be determined by the votes of three-fourths of the Members of the Association then, i.e., at the time of dissolution/winding-up of the Association, being present personally. Or in default thereof, by the District Civil Court having jurisdiction at Ernakulam.</p>
06		<p>6. No portion of the income and property of the Association shall be paid, applied or transferred directly or indirectly by way of dividends, bonus or otherwise howsoever by way of profit to any member of the Association or anyone claiming through any of the members, provided nothing hereto contained shall prevent the payment in good faith of remuneration or reward to any officer, paid or honorary, employee/servant of the Association or any member of the Association or other persons in return for any service actually rendered to the Association.</p>

07		<p>7. The management and control of the affairs of the Association, and/or of the branches of the Association shall be carried out in accordance with this Memorandum of Association and the Rules, Regulations & Byelaws framed and appended herewith by the Council of Promoters, whose names and addresses are shown herewith, for the said purpose.</p>
08		<p>8. The Names of the Current Governing Body—Current Council of Promoters—of the Association are:-</p> <p>Current Council of Promoters of the Association</p> <ul style="list-style-type: none"> . President . President-Elect . Vice-President . Hon.Secretary . Hon.Treasurer . Immediate Past President . Immediate Past Secretary . Immediate Past Treasurer <p>Joint Secretaries – Two [One from each zone] (South Zone-Ernakulam to Trivandrum Districts & North Zone –Thrissur to Kasaragod Districts)</p> <ul style="list-style-type: none"> . Editor <p>Chairman - Travelling Fellowship Committee</p> <p>Chairman - Long Term Planning</p> <p>Executive Members – District Club Presidents & Secretaries</p> <p>Executive Committee members of I.O.A. - Two</p>

Executive Committee members of OASIS- Two

I.T. Secretary

CAPE KOA Chairman

CAPE KOA Secretary

**OASIS PRESIDENT/VICE PRESIDENT FROM
KERALA**

OASIS SECRETARY FROM KERALA

OASIS TREASURER FROM KERALA

RULES and REGULATIONS of the KERALA ORTHOPAEDIC ASSOCIATION

CHAPTER-I

KERALA ORTHOPAEDIC ASSOCIATION BYE-LAWS PART -1

01	<p>NAME:</p> <p>The name of the Association is "Kerala Orthopaedic Association".</p>	<p>The NAME of the Association is: "KERALA ORTHOPAEDIC ASSOCIATION", hereinafter referred to as the "Association" or "KOA".</p>
02	<p>OFFICE:</p> <p>The Registered Office of the Association shall be located within the city of cochin, the present address being</p> <p>Kerala Orthopaedic Association, Door no.XL/7758, M.G.Road, Ernakulam, Cochin-682035.</p>	<p>OFFICE:</p> <p>The Registered Office and Headquarters of the Association shall be in any place as may be decided by the Executive Committee. However, its present address is: Kerala Orthopaedic Association, Affiliated State Chapter of the Indian Orthopaedic Association, Block II, Flat No. 505, Eastland Enclave, Elamkulam, Kadavanthra P.O., Kochi – 682020, Reg. No. E.R.275/1992, PAN No. AAATK4924B.</p>
03	<p style="text-align: center;">AREA OF</p> <p>OPERATION</p> <p>3. The activities of the Association shall normally be confined to the state of Kerala</p>	<p>AREA OF OPERATION</p> <p>.The activities of the Association shall normally be confined to the state of Kerala</p>

04	<p>OBJECTS</p> <p>More Full details in Memorandum of Association</p>	<p>OBJECTS</p> <p>More Full details in Memorandum of Association</p>
		<p>INTERPRETATION</p> <p>In these Rules and Regulations, unless there is anything in the subject or context inconsistent therewith:</p> <p>1.a) The ‘Association’ means: KERALA ORTHOPAEDIC ASSOCIATION, mainly formed to encourage and advance the study, practice of the science and art of Orthopaedic Surgery.</p> <p>1.b) The ‘Members’ means: ‘Life’ and ‘Associate’ as is the case may be.</p> <p>1.c) The ‘President’ means: the duly elected office-head for the time being of the Association; the ‘President-Elect’ means: the Chief Election Officer for the annual election of the office-bearers; the ‘Vice-President’ means: the office-bearer who shall officiate for the President in his absence.</p> <p>1.d) The ‘Honorary Secretary’ means: the duly elected Honorary Secretary for the time being or current year of the Association; the ‘Joint-Secretaries’ mean: office-bearers who assist the Secretary.</p> <p>1.e) The ‘Honorary Treasurer’ means: the duly elected office-bearer who keeps the accounts, cash and ledgers for the time being of the Association.</p> <p>1.f) The ‘Editor’ means: the respective office-bearer who edits/publishes the Journal/s of the Association.</p> <p>1.g) The ‘Chairman-Travelling Fellowship Committee’ means: the respective office-bearer who shall select suitable candidates for fellowships.</p> <p>1.h) The ‘Chairman-Long term Planning’ means: the respective office-bearer who shall deal with Planning in consultation with the other office-bearers. Further he shall aid and help the KOACON to conduct the Prof. Sunny Pazhayattil K.O.A. T20 Cricket.</p> <p>1.i) The ‘Executive Members’ means: the respective Club-Presidents & Secretaries.</p> <p>1.j) The ‘Executive Committee Members of I.O.A.-2’ means: two executive members of IOA elected by IOA.</p> <p>1.k) The ‘Executive Committee Members of OASIS-2’ means: two executive members of OASIS elected by KOA through election Process.</p>

1.l) The 'Sub-Committees' mean: separate short-term committees like, Benevolent Fund, Fellowship ,Building committee , byelaw amendments committee etc, formed at the aegis of the General Body, whose regulations and mode of functioning shall be decided by the General Body.

1.m) The 'Ethics-Committee' means: a high-power body helmed by the President, as Chairman, paneled by one Senior Orthopaedic Surgeon(above 55 years) from the Govt. Service and another Senior Orthopaedic Surgeon from the Private Sector (above 55 years) monitoring the Ethics-Committee, which deals with the intra- issues in Ethics/Code of Conduct/Discipline etc. among the Members.

1.n) The 'I.T. Secretary' means: elected person to manage website of the Association

1.o) The 'Annual Conference & General Body Meeting' means: annual meeting conducted annually in accordance with the Bye-Laws of the 'K.O.A.' for the Annual Conference (KOACON).

1.p) The 'Extraordinary General Body Meeting' means: meeting called on short notices to discuss very urgent matters.

1.q) The 'Seal/Emblem' means: the original, official seal/emblem of the Association having inscriptions in an oval, with the imprint of a Coconut Tree in the centre and the words: KERALA ORTHOPAEDIC in the margin of the upper half and ASSOCIATION in that of its lower half, thus encircling the entire margin of the oval. A sample of the seal/emblem is being annexed as Annexure-I.

1.r) The 'Election Commission' means: a body headed by the President-Elect as the Chief Election Officer for the conduct of the elections of the Executive Committee, whose duty is to conduct elections in a free and fair manner, underlying the basic democratic setup and fabric, following the principles laid under the Representation of the People Act, 1951, without any bias or prejudices, as far as possible.

1.s) The 'Chief Election Officer' means: the President-Elect is the Chief Election Officer for the year of his office.

1.t) The 'Election Tribunal' means: a Body, statutorily constituted under these bye-laws, to decide any dispute pertaining to Election Results, and it shall be formed by the Executive Committee every year, prior to the Election Notification, with three Past Presidents who are not the members of the Election Commission, defined above in **Clause 1.s).**

1 u)The 'Accounts' means: the Operation of Bank Accounts through the Secretary and the Treasurer in the name of the Association .

10	<p>PART-II (Constitution & General Rules)</p> <p>1.Rules and Regulations</p> <p>These Rules and Regulations have been framed for the Implementation of the objects mentioned in the Memorandum of Association to which these are appended. These Rules and Regulations shall be called the “KERALA ORTHOPAEDIC ASSOCIATION” Rules and Regulations.</p>	
01	<p>1. JURISDICTION:</p> <p>Kerala Orthopaedic Association consists of Orthopaedic surgeons belonging to (or) practicing in Kerala.</p>	<p>.</p> <p>2. JURISDICTION:</p> <p>Kerala Orthopaedic Association consists of Orthopaedic surgeons belonging to (or) practicing in Kerala.</p>
02	<p>2. MEMBERSHIP</p> <p>The membership of the Association shall be open to Orthopaedic Surgeons and post graduate students in Orthopaedic Surgery.Membership shall cease if a member has not paid his/her subscription to the association for two years after his/her</p>	<p>3 MEMBERSHIP</p> <p>(i) The membership of the Association shall be open to Orthopaedic Surgeons with MS/D.Ortho/DNB or equivalent recognized by Medical Council of India with full voting rights. (ii) Post Graduate Students in Orthopaedic Surgery are eligible for Associate Membership of the Association. But they shall have no voting rights. (iii) The membership fee shall be for life on payment of Rs. 3800/- (as on 2019) as</p>

<p>subscription has become due and payable.</p> <p>Any member who defaults dues and who subsequently desires to renew his/her membership shall apply to the executive committee accompanied by full payment of all arrears. Re-admission of such a member shall be decided by the executive committee on the merits of each case</p>	<p>a single installment. (of this Rs.200/ is towards the membership fee for OASIS) A member joining after the Annual General Body meeting of KOA every year shall pay the membership fee which shall be Rs.200/- more than the membership fee payable during the previous year. GST Will be applicable as on time decided by Govt.of India</p> <p>(iv) Orthopaedic Post Graduate Students can become Associate Members of the Association by paying an amount of Rs. 1000/- (+GST). They are eligible to become Life Members on payment of the balance amount payable for Life Members within two years of their completion of their Post Graduate Course.</p> <p>(v) Persons desirous of becoming members of the Association shall submit an application to the Hon.Secretary, duly proposed and seconded by two members of the Association. In the application He/She should opt one district club as home club. The application shall be accompanied with a self-attested copy of the Ortho Additional Qualification Registration Certificate from the Travancore Cochin Medical Council. The Hon.Secretary shall prepare a list of all applicants for any given year and present the same in the General Body meeting of KOACON.</p> <p>(vi) The membership shall come into effect from the day following the General Body meeting. The membership number shall be allotted only after the approval of the membership by the General Body. The Hon.Secretary shall inform the new members of the acceptance along with a membership certificate mentioning his membership number. The membership number shall be mentioned by the member in all correspondence with the KOA. The KOA shall not reallocate the life membership number of a deceased member to a new applicant.</p>
	<p>Termination of Membership</p> <p>Membership may be terminated by</p> <ul style="list-style-type: none"> A) Resignation of the member b) If the member is convicted of any offence of moral turpitude or any criminal offence c) misuse /misappropriations /fraud of funds of KOA d) Removal on account of misbehaviour and misconduct by passing a suitable resolution

		<p>in the General Body Meeting of the members by 2/3 majority</p> <p>e) On account of death of member</p> <p>f) Disciplinary Action</p> <p>Disciplinary Action including termination /removal as member of KOA may be taken against any member found in any act prejudicial to the aims and objects of the Association and found unsatisfactory in General body Meeting, only. Executive committee on giving opportunity of personal hearing in the meeting called for the purpose, may pass an appropriate resolution for such removal, which will be confirmed by voting in GBM by 2/3 majority. However before passing such resolution the concerned member will be served with the show cause notice of 15 days by registered post, email, calling upon him to explain about the charges/acts leading to removal/termination . on receipt of such reply or if no reply is received within 15 days from the receipt of notice from the concerned member,an appropriate resolution of termination/removal will be passed.</p> <p>The concerned member shall cease to be a member from the date of passing of such resolution . Any member aggrieved by such termination/removal can make appeal to Arbitrator-s, appointed by the executive committee. After filing an appeal either online or personally to the arbitrators, the arbitrator shall decide the matter within 7 days thereof, by giving notice by electronic mode/surface mail to such member and executive committee, and decision of arbitrator shall be final.</p>
	<p>3.Subscription</p> <p>The Annual subscription shall be Rs. 50/ and the the subscription for lifemembership shall be Rs 750 /payable as a single instalment. Annual subscription shall be paid before 31st January every year</p>	<p>There is no annual membership.</p> <p>Life membership criteria as above clause</p> <p>Clause. Can be removed</p>

<p>4.REGISTER OF MEMBERS There shall be a register in which all the names of all the members shall be entered with their qualification and address.</p>	<p>4.REGISTER OF MEMBERS There shall be a register in which all the names of all the members shall be entered with their qualification and address.</p>
<p>5.Financial year The Financial year of the Association shall be from 1st February to 31st January of the ensuing year</p>	<p>5. The financial year of the Association shall be from 1st April to 31st March of the ensuing year.</p>
<p>6 EXECUTIVE COMMITTEE The affairs of the Association shall be managed by the Executive Committee. The Executive Committee shall have full power of control and management of the affairs of the property of the Association, to engage officials, servants and other persons as may be found necessary for the proper conduct and management of the affairs of the Association in carrying out its objectives. The Executive Committee shall have the power to purchase, construct or acquire on lease or exchange or take on hire or by gift or otherwise any movable or immovable property and any rights or privileges necessary or convenience for the purpose of the Association and to improve, develop, manage, sell, lease, mortgage, dispose of or otherwise deal with all (or) any part of the property of the Association. IT shall consist of: 1. President. one</p>	<p>6 EXECUTIVE COMMITTEE The affairs of the Association shall be managed by the Executive Committee. (ii) The Executive Committee shall have full power of control and management of the affairs of the property of the Association, to engage officials, servants and other persons as may be found necessary for the proper conduct and management of the affairs of the Association in carrying out its objectives. (iii) The Executive Committee shall have the power to purchase, construct or acquire on lease or exchange or take on hire or by gift or otherwise any movable or immovable property and any rights or privileges necessary or convenience for the purpose of the Association and to improve, develop, manage, sell, lease, mortgage, disposal of or otherwise deal with all (or) any part of the property of the Association. iv) The Executive Committee shall consist of: 1. President. one 2 President Elect -one 3 Vice -President-one 4 Honorary Secretary one 5. Honorary Treasurer one 6.immediate past President -one 7 immediate past Secretary- one 8 immediate past Treasurer -one 9. Joint Secretaries - Two (Two Joint Secratries-Zone 1- Ernakulam to Trivandrum Zone -2 Thrissur to Kasrgode. One from each zone)</p>

<p>2 Two Vice- President s. a Senior. B) Junior</p> <p>3 Secretary one</p> <p>4. Treasurer one</p> <p>5. Joint Secretaries - Two</p> <p>6. Editor</p> <p>7. members-four</p> <p>The office bearers shall be elected at the time of the annual general body meeting.</p> <p>The term of office of the office bearers shall be one year Each member can offer himself for re-election but no member shall hold office for more than 3 consecutive years in the same post.</p> <p>The immediate past President and secretary will be ex-officio members of the executive committee with full voting powers.</p>	<p>10. Editor -one</p> <p>11. Chairman -KOA Travelling fellowship committee-one</p> <p>12.Chairman -Long term planning committee-one</p> <p>13. Members-22 (All District club Presidents and Secretaries)</p> <p>14.Executive Committee Members of IOA. -TWO</p> <p>15 IT Secretaray - One</p> <p>16 OASIS Executive members 2</p> <p>17.CAPE KOA Chairman</p> <p>18. CAPE KOA Secretary</p> <p>19. OASIS PRESIDENT/VICE PRESIDENT FROM KERALA</p> <p>20. OASIS SECRETARY FROM KERALA</p> <p>21. OASIS TREASURER FROM KERALA</p> <p><u>Secretary can invite any KOA member to the executive ,if any of the agenda requires his presence</u></p> <p>(v) The office bearers shall be elected by an election process which ends at AGM. All the members of the Executive Committee shall have voting powers in the Committee.</p>
	<p>7. TERM OF OFFICE</p> <p>The term of office of the office bearers shall be as follows:</p> <p>a) Hon.Secretary, Treasurer& Chairman Long term planning & IOA Executive Member -3 years</p> <p>b) Chairman Travelling Fellowship Committee, Editor, IT Secretary& OASIS Executive Member - 2 years</p>

		<p>c) President, President Elect, Vice President, Joint Secretaries& Immediate Past Office bearers - 1year</p> <p>d) CAPE KOA Chairman and Secretary. - 3 years</p> <p>e) Oasis President/vice president, secretary,& Treasurer – till their term is over</p> <p>8. Criteria for the office-bearers</p> <p>.a) All office-bearers shall be Life Members of the K.O.A. and the I.O.A.</p> <p>.b) President-Elect shall be above 45 years of age. He shall be a member of the K.O.A. for not less than 10 years and shall be an EXECUTIVE COMMITTEE MEMBER for at least two years.</p> <p>.c) Vice President shall be above 40 years of age. He shall be a member of the K.O.A. for not less than 10 years and shall be an EXECUTIVE COMMITTEE MEMBER for at least two years.</p> <p>.d) The Hon. Secretary,Hon. Treasurer, Long term Planning Committee Chairman ,Chairman Travelling Fellowship Committee and CAPE KOA Chairman should have been a member of KOA for not less than 5 years and should have been an EXECUTIVE MEMBER for at least two years</p> <p>9. Election of office-bearers</p> <p>a) Election of the office-bearers shall be done in a process which ends in the annual General Body meeting of the Association. The said election shall be conducted according to the procedure prescribed in the KOA Election Protocol</p> <p>b) One member may propose or second only one person during election process even in the Annual General Body Meeting for vacant seats. Each member can offer himself for re-election, but no member shall hold office for more than three consecutive years in the same post.</p> <p>c) Executive member who does not have 50% attendance in the Executive Committee Meetings shall not be eligible to be elected for any official post of the K.O.A. for the next TWO years. (executive membership prior to two years will be valid)</p>
	<p>7.QUORUM The quorum for the executive committee shall be seven members. Quorum for General Body meeting shall be 20 members or 20% of the total members on rolls whichever is less</p>	<p>10 Meetings of the Executive Committee</p> <p>a) Quorum for the Executive Committee Meeting shall be 12 members. But if there is no quorum within 15 minutes fixed for the meeting,it shall be adjourned for 15 minutes and then held.The members present shall be deemed to form the quorum and the subjects on the agenda shall be dispose of.</p>

<p>a) The executive committee shall meet atleast twice a year and the General body shall meet atleast once a year.</p> <p>b) A minimum of 10 days' notice shall be given for the meeting of the ExecutiveCommittee.</p> <p>c) A minimum 20 days notice shall be given for a general body meeting and the agenda must be circulated along with the notice of the general body.</p>	<p>.b) Executive Committee shall meet at least four times in a year in the manner as: i) one Combined Executive Meeting called by the President at his place/hometown; ii) two Executive Meetings preferably at the K.O.A. House, and iii) one Meeting along with the KOACON.</p> <p>.c) The said Combined Executive Committee Meeting called by the President at his place/hometown shall be during the last Sunday of February or first Sunday of March from 10.30 a.m. to be followed by lunch.</p> <p>.d) Executive Committee Meeting to be held in K.O.A. House shall be from 11.00 a.m. to be followed by lunch.</p> <p>.e) The Executive Committee Meeting to be held during KOACON shall be on Friday of the Conference from 3.00 p.m. onwards.</p> <p>.f) A minimum of 10 days' notice shall be given for the Executive Committee Meetings.</p> <p>All executive committee meetings shall be held at Kerala Ortho House ,Cochin except for specific reasons . Venue of combined executive can be decided by President</p>
	<p>11 Drawing up of Agenda/s</p> <p>The Secretary shall draw up the Agenda/s for the Meetings and communicate those with the President .The Final Agenda shall be circulated by post along with announcement/s of the Meeting/s, to all Members of the Executive Committee by the secretary. "Agenda-Notes" (brief summary) may also be sent to the Members. Agenda shall consist of:-</p> <p>a) Obituaries and its references, if any;</p> <p>b) Confirmation of the Minutes of the previous Executive Committee Meeting;</p> <p>c) Term-Report by the Secretary;</p> <p>.d) Report by the Treasurer;</p> <p>.e) Financial Report (interim or final) of the previous conference by the Organizing Secretary who shall be a special invitee to the Meeting;</p> <p>.f) Budget proposals for the next conference & preparations by the Organizing Secretary;</p> <p>.g) Reports of the Fellowship-Chairman;</p> <p>.h) Report regarding preparations for the Continuous Clinical Training & Instructional Course by Organizing Secretaries.</p> <p>.i) K.O.A. Awards for the year</p>

		<p>.j) Any or all other important matters that require concurrence of the Executive Committee for the smooth and effective running of the Association</p> <p>.k) Such other important issue/s raised by the Executive Committee Members/other Members which the President/Secretary feels important to put in discussion/debate;</p> <p>.l) Progress Report of all activities that have been undertaken;</p>
		<p>12 Conduct of the Meetings</p> <p>a) Punctuality shall be maintained in the commencement of the Meetings;</p> <p>b) Attendance shall be maintained in a Register, viz. Attendance Register, always kept by the Secretary;</p> <p>c) The President shall conduct the Meeting with the assistance of the Secretary who shall advise him on all Issues raised;</p> <p>d) Each item shall be discussed for 5 to 10 minutes according to its importance. In case there is any difference of opinion, the Secretary shall formulate a Resolution, on which there shall be voting by raise of hands. The Resolution may be carried out or defeated by majority;</p> <p>e) On all Issues, the President shall have the privilege to continue with the discussion of an item or ask for a majority vote;</p> <p>f) The Minutes of the Meeting shall be written by the Secretary as far as possible in the exact language of the Decision/s taken, however the Secretary may dictate the Minutes to the office secretary, or a duly assigned stenographer, who shall take it down without any mistakes, and the Secretary shall ratify it. The proceedings of the Meeting may also be recorded (video/audio) for future reference and clarifications.</p>
		<p>13 Follow-up action after the Executive Committee Meeting</p> <p>a) The Minutes of the Meeting shall be finalized by the Secretary with the help of the office secretary and thereafter it shall be sent to the executive members. Action on all Decisions taken in the Committee shall be carried out by the Secretary, who shall communicate it to all concerned. The work delegated to the Executive Committee Members by the President/Secretary shall be completed as soon as possible and an "Action Taken</p>

		<p>Report” shall be submitted within a certain time-frame, not beyond a month at any rate. The Decisions of all the Executive Committee Meetings shall be presented in the General Body Meeting for Ratification.</p> <p>b) The Executive Committee Members shall be responsible for informing the Secretary about the activities in their Regions and they shall help in enrolling Members from their City Clubs. They shall also give suggestions to the Secretary for the better functioning of the K.O.A.</p>
	<p>8.SPECIAL MEETING A Special meeting of the executive committee shall be convened by the secretary (or) President on written request by atleast 3 members of the executive committee. Matters needing urgent decision by the executive committee can be decided upon by circulation of correspondence amongst the members</p>	<p>14 A) Special Meeting of the Executive Committee</p> <p>a) A special Meeting of the Executive Committee shall be convened by the Secretary on the written request by at least three members of the Executive Committee.</p> <p>b) Matters needing urgent decision by the Executive Committee may be decided upon by circulation amongst the Members.</p> <p>c) A minimum of 10 days’ notice shall be given for the Executive Committee Meetings</p>
		<p>15. GENERAL BODY MEETINGS OF KOA</p> <p>A) Annual General Body</p> <p>a) Annual General Body Meeting shall be conducted according to the Protocol of K.O.A. for the Annual Conference (KOACON)</p> <p>b) The quorum for the Annual General Body Meeting shall be 60 members.The Proceedings shall not be started unless there is quorum.But if there is no quorum within 15 minutes fixed for the meeting,it shall be adjourned for 15 minutes and then held.The members present shall be deemed to form the quorum and the subjects on the agenda shall be dispose of. But extraordinary General Body meeting shall stand dissolved, if there is no quorum within 15 minutes fixed for the meeting</p> <p>c) A minimum of 20 days’ Notice shall be given for a General Body Meeting and the Agenda thereof shall be circulated in the News Letter along with the Notice of the General Body Meeting in print /email ; it may be desirable of having obtained due acknowledgements thereof, as far as practicable.</p>
		<p>B) . Extraordinary General Body Meeting</p>

		<p>The Extraordinary General Body Meeting/s may be called by the executive committee to discuss very urgent matters warranting immediate Resolutions or for amendments of bye laws . The procedure for calling such General Body Meeting/s shall be the same as is the case for the Annual General Body Meeting.</p>
	<p>9.VACANCY</p> <p>Post of office bearers falling vacant during the year shall be filled in by the President in consultation with the executive committee. The members so nominated shall hold the office for the unexpired term of office.</p>	<p>16. Vacancy in the Executive Committee</p> <p>a) The post of any office-bearer falling vacant during the current year shall be filled in by the President in consultation with the majority opinion of the Executive Committee. The member/s so nominated shall hold office for the remaining unexpired term of the office.</p> <p>b) Any office-bearer who may be leaving the State for a period of more than three months, in the case of any post having a term of office for one year or more than six months, and, in the case of any other post having a term of office for more than one year who is unable to fulfill his tenure/responsibilities due to such absence, he/she shall forfeit the post, and the Executive Committee shall nominate any another suitable member in such leave-vacancy.</p> <p>c) If any member absents himself for 3 consecutive meetings without informing the secretary/office, he shall cease to be a member of the Executive Committee for the remaining period</p>
	<p>10. DUTIES AND POWERS OF OFFICE BEARERS</p>	<p>17. Duties and powers of office-bearers</p> <p>The general duties and powers of the office-bearers are mentioned as follows. In addition to the duties mentioned herein below, the office-bearers shall also perform their duties which are mentioned elsewhere in the Protocols.</p>
	<p>(1) PRESIDENT</p> <p>i) The President shall co-ordinate, supervise and direct the activities of the Association. He shall preside over the meeting of the Association. In the absence of the President, one of the vice presidents or, if unavoidable, any other member of the Executive Committee shall be elected adhoc to preside over the meeting.</p>	<p>18.a) President</p> <p>18.a)(i) The President shall co-ordinate, supervise and direct the activities of the Association. He shall preside over the Meeting of the Executive Committee and the General Body. In his absence, the Vice-President or President-Elect or, if unavoidable, any other senior member of the Executive Committee shall be elected on <i>ad hoc</i> basis to preside over the Meeting/s.</p> <p>18.a)(ii) The President on assuming charge at the KOACON, shall present a brief summary of the activities scheduled to undertake during his tenure.</p> <p>18.a)(iii) The President shall visit the K.O.A. office and take stock of the affairs periodically.</p>

		<p>18.a)(iv) He shall issue instructions and take follow-up measures to the Secretary, President-Elect or any other office-bearers to represent the K.O.A. in the club Meetings; further, shall take follow-up measures in this regard.</p> <p>18.a)(v) He shall preside over all the KOA Official Functions</p> <p>18.a)(vi) He shall closely monitor all the preparations for the KOACON, including nomination of foreign and Indian Faculties, Scientific programmes, budgets, venue-arrangements, workshops, C.M.E. programme etc.</p> <p>18.a)(vii) He shall preside over any workshop/seminars/symposia held under the banner of K.O.A.</p> <p>18.a)(viii) He shall attend the Central Committee Meeting for KOACON to approve the final scientific programme, selection of scientific papers, finalization of faculty, approval of venue and arrangements for the conference etc.</p> <p>18.a)(ix) He shall submit his Presidential Address for KOACON and Message for the souvenir along with his passport-size photograph.</p> <p>18.a)(x) In the KOACON, the President shall preside all of its functions; visit the venue of all workshops to see the arrangements and greet the participants and thank the faculty; further, he shall preside over the inaugural function of C.M.E. programme and chair the Orations, introduce the orators and present the medallion/silver salver after the Oration/s.</p>
		<p>18.b) President-Elect</p> <p>18.b)(i) The President-Elect shall be the Chief Election officer for the Annual Election of the office-bearers. He shall obtain the full list of the members of the K.O.A. from the Secretary. He shall draw up a schedule for the elections and get it printed in the September issue of the 'News Letter' along with information of all vacant posts for which elections are due. He shall also see that the September issue of the 'News Letter' carries the Notice of Elections and Nomination Forms. He is responsible for the scrutiny of nominations, finalization of names of contestants, printing and distribution, collection of ballot papers and counting of votes. He shall declare the results in the Annual General Body Meeting .</p> <p>18.b)(ii) He shall deputize in the absence of the President or the Vice President.</p>

		<p>18.b)(iii) He shall be a member of the Central Committee for KOACON and attend its Meetings.</p> <p>18.b)(iv) He shall govern the activities of some of the committees of the K.O.A., if requested by the President.</p> <p>18.b)(v) He shall prepare a schedule containing the list of activities to be pursued during his forthcoming term as President in order to maintain continuity.</p> <p>18.b)(vi) He shall attend the City Club Meetings, if requested by the President or invited by the City Clubs.</p> <p>18.b)(vii) He shall be present during the Annual General Body Meeting of the KOACON to take charge as the President.</p> <p>18.b)(viii) In addition to the duties mentioned above, the President-Elect shall also carry out duties which are mentioned in the K.O.A. Election Protocol.</p>
	<p>(II) VICE- PRESIDENTS</p> <p>. The senior Vice President shall officiate for the President in his absence. If the President ceases to hold office during the term, the senior Vice-President will become the President for the remaining term.</p>	<p>18.c) Vice-President</p> <p>18.c)(i) The Vice-President shall officiate for the President in his absence. If the President ceases to hold office for any reason what so ever, the Vice-President shall become the President for the remaining tenure of the office.</p> <p>18.c)(ii) He shall assist the President in all matters as are requested by the President.</p> <p>18.c)(iii) The Vice-President shall co-ordinate the activities on behalf of K.O.A. in times of major calamities/disasters on being nominated by the President.</p>
	<p>(III) SECRETARY</p> <p>shall execute the decisions of the Executive Committee and the General Body. He shall keep the members informed through the press, letter, circulars etc. about the decisions, proposals and information regarding the various activities of the Association. He shall organize various academic activities of the Association. He can depute any member of the Executive Committee or any other member as the convener for a teaching or academic course. Shall have</p>	<p>18.D Honorary Secretary</p> <p>18.d)(i) The Secretary shall be responsible for holding the Executive Committee Meetings. He shall see to:-</p> <ul style="list-style-type: none"> (a) Provide adequate seating arrangements. (Approximately 40 persons) (b) Provide adequate photocopies of the Agenda/Agenda Notes for the members. Photocopies of other documents if required. Eg. Treasurer’s Report, Budgetary Proposals etc. shall also be provided. (c) Make arrangements for lunch to all members. <p>18.d)(ii) The Secretary shall give effect to all Resolutions/Decisions and Directions of the Executive Committee and the General Body. He shall keep the members informed through the Press/Media, Letters, Circulars etc. about the Decisions, Proposals and</p>

general supervision of accounts, pass all bills for payment and sign cheques jointly with the treasurer. shall maintain a correct and up-to-date register of all members of the Association.

Information regarding the various activities of the Association. It shall be the duty of the Secretary to organize various academic activities of the Association. He may depute any member of the Executive Committee or any other member as the Convener for a teaching or academic course.

18.d)(iii) It shall be the duty of the Secretary to safeguard all the properties, movables and immovables, and records of the Association. The Secretary is accountable to the Executive Committee and the General Body. He shall be responsible for publishing the 'News Letters' of the Association. The Secretary shall present the Annual Report to the Executive Committee and the General Body. The Secretary shall be the custodian of all Documents – soft as well as hard copies – and Ledgers of the Association.

18.d)(iv) The Secretary, with the assistance of the office secretary or any duly assigned stenographer, shall record the proceedings of the Meeting/s of the Executive Committee and the General Body as Minutes in the Minutes-Book duly maintained. The Secretary shall, in consultation with the President, call the Meeting of the Executive Committee. He shall receive and reply all correspondences on behalf of the Association. He shall represent the Association in all legal proceedings, unless otherwise decided by the Executive Committee.

18.d)(v) The Secretary, as is sanctioned/approved by the Executive Committee, appoint such employees for the functioning of the Association. He may suspend or dismiss any employee of the Association, after having complied with all necessary legal formalities, with the permission of the Executive Committee.

18.d)(vi). After the KOACON, the Secretary shall finalize the Minutes and send to the President for Approval. Thereafter the Minutes shall be published in the 'News Letter' for the month of March along with the Minutes of the Executive Committee and other Committee Meetings.

18.d)(vii) If it is the Secretary's first year in office, he shall get the Minutes of the Meetings of the previous Executive Committee and General Body for the implementation of the Resolutions.

18.d)(viii) If it is his first year in office, he shall collect all Documents and then take charge from the previous Secretary. The said Documents may be kept in the K.O.A. office (if it is not required for day to day functioning) or

kept in his residence for effective use with the prior permission of the President.

18.d)(ix) He shall publish the 'News Letters' and circulate to all Members. He shall see that the February-April issue is published by the 15th of May, the May-August issue by the 15th of September and September-December issue by 15th of January.

18.d)(x) He shall monitor the preparations of CTIC.

18.d)(xi) He shall communicate to all Chairpersons of the Committees and all other concerned regarding the implementation of all the Resolutions carried out in the Executive Committee and General Body Meetings.

18.d)(xii) He shall enquire from the Chairman, Fellowship Committee regarding the applications received for that year's Fellowship and to finalize and send the same to all the Members of the Committee.

18.d)(xiii) He shall maintain separate files for all the activities of the K.O.A. and keep all correspondences in proper order for easy retrieval on demand.

18.d)(xiv) He shall attend the CTIC and discuss with the President regarding the K.O.A. Executive Committee Meetings.

18.d)(xv) He shall correspond with the Chairman, Organizing Secretary of C.M.E, Editor, Organizing Secretary of KOACON to arrange Meetings on the proceedings of the Executive Committee.

18.d)(xvi) He shall receive and maintain a Directory of all new applications for membership, letters from members for change of addresses, correction of names etc. He shall issue certificates to Life Members.

18.d)(xvii) He shall attend all the Meetings along with the President/President-Elect and maintain proper Minutes for future references and for publication in the 'News Letter' if required.

18.d)(xvii) He shall give written directions regarding the conduct of KOACON to the Organizing Secretary of C.M.E.

18.d)(xviii) He shall publish the Notice of Elections and Nomination Forms in September 'News Letter' and post the same before the stipulated date.

18.d)(xix) He shall coordinate and arrange for a Meeting of the Central Committee for KOACON in August, Scientific Programme, for the finalization of Venue, etc.

18.d)(xx) He shall draw up a list of award winners for that year including Fellowships and inform the winners

		<p>that they shall receive the award during the inaugural function of KOACON.</p> <p>18.d)(xxi) He shall monitor the preparations for KOACON as well as the early preparations of KOACON for the subsequent year.</p> <p>18.d)(xxii) He shall publish the 'News Letter' including the Notice and Agenda for the Annual General Body Meeting, the statement of audited accounts for previous year received from the Treasurer and post the same by January 15th.</p> <p>18.d)(xxiii) He shall be present throughout the KOACON to enable the members to register their problems in person.</p> <p>18.d)(xxiv) In addition to the functions mentioned herein, he shall also do all the duties as are enumerated in the holding of Executive Committee Meetings, General Body Meetings and in the Protocol for K.O.A. Annual Conference and Protocol for K.O.A. Elections.</p>
	<p>(IV) JOINT SECRETARIES</p> <p>shall assist the Secretary in all activities and in the absence of of the Secretary one of them shall take over all functions and duties of Secretary as directed by the President.</p>	<p>18.e) Joint Secretaries</p> <p>18.e(i) The Joint Secretaries shall assist the Secretary in the discharge of the duties of the Secretary and shall carry out any function as directed by the Secretary. In the absence of the Secretary, one of the Joint Secretaries, as is authorized by the President, shall take over the functions and duties of the Secretary.</p> <p>18.e(ii) The Joint Secretaries shall maintain a record of all awards of K.O.A. They shall get the various medals, mementos, certificates to be distributed along with K.O.A. awards. They shall help the Secretary during the KOACON.</p> <p>18.e(iii) They shall help the Secretary in maintaining all records in the K.O.A. House and help him recording the Minutes of the Executive Committee Meetings.</p>
		<p>18.f) Editor</p> <p>The Editor shall be responsible for publishing the Journal of the Association. The duties and functions of the Editor are enumerated in the 'Protocol for Publications' of the Kerala Orthopaedic Journal.</p>
	<p>(V) TREASURER</p> <p>Shall receive all money and deposit them in bank or banks</p>	<p>18.g) Treasurer</p> <p>18.g)(i) The Treasurer shall maintain accounts of the Association and shall be the custodian of the Cash and</p>

approved by the executive committee. Shall dispose of the bills for payment as sanctioned by the Secretary and sign cheques jointly with the Secretary. shall be responsible for collection of all subscriptions and contributions. Shall be responsible for keeping up-to-date accounts of the association. Shall get the annual statements of accounts and balance sheet required ,get it audited by the appointed Auditors and submitted for adoption at the annual general body meetings.

Ledger Books and any other records related with finance and accounts.

18.g)(ii) The Treasurer shall be accountable to the Executive Committee and the General Body. He shall present the accounts to the Executive Committee and the General Body and shall produce any document in his possession on demand. The Treasurer shall prepare a Budget for the forthcoming year and get it approved by the Executive Committee.

18.g)(iii) The Treasurer shall be responsible for keeping all the records pertaining to the assets of the Association which includes records of the K.O.A. House, electrical and water supply records, permissions obtained from the authorities etc.

18.g)(iv) The imprest cash that the Treasurer shall keep must not exceed Rs. 10000/- (Rupees Ten Thousand only). Fixed Deposits shall be deposited in any Scheduled Banks in Kochi itself in the name of the Association. The rest of the funds may be deposited in a Nationalized Bank in the name of the Association. The Treasurer shall be empowered to draw further amounts as and when required from the bank.

18.g)(v) The Treasurer shall see at least 50% funds for the publication of the journal are sanctioned from the K.O.A. office for printing the journal for the coming year. He shall see that funds for the running of the K.O.A. office and Secretary's office are allotted. He shall also send advance money for the next year's Annual Conference of K.O.A.

18.g)(vi) He shall attend the Central Committee for KOACON and draw up budgetary proposals for the next year's KOACON in consultation with other Members of the Committee and draw up a plan for generation of funds for the conference and unforeseen expenditure under different heads.

18.g)(vii) He shall keep an account of all subscriptions received as membership fees. He shall interact with the Secretary and enlist all new applications for the Membership Ratification in the Annual General Body Meeting.

18.g)(viii) He shall keep an account of all expenditure of K.O.A. House in consultation with the Secretary.

18.g)(ix) He shall prepare the accounts of the Association and get the same audited and the duly audited accounts shall be presented in the Executive Committee Meeting and in the Annual General Body Meeting.

		<p>18.g)(x) He shall provide funds to the President-Elect for the conduct of K.O.A. Elections.</p> <p>18.g)(xi) He shall, if possible, prepare a tentative budget for the next year and submit the same in the Executive Committee Meeting during the KOACON as well as the Annual General Body Meeting.</p> <p>18.g)(xii) He shall maintain an account of all receipts for the hiring of the rooms/halls of the K.O.A. House.</p> <p>18.g)(xiii) He shall carry out any other duty that may be assigned to him by the President/Secretary. In addition to the duties mentioned herein, the Treasurer shall do any other functions as enumerated in any of the Protocols of the K.O.A.</p>
		<p>18.h) Chairman-Long Term Planning</p> <p>18.h)(i) He shall be in-charge of all Academic and Scientific activities of the Association. He with the ratification of the Executive Committee may co-opt another Sub-Committee to assist the Long Term Planning activities.</p> <p>18.h)(ii) It shall be the duty of the Chairman to help the KOACON organizers to conduct the Prof. Sunny Pazhayattil K.O.A. T20 cricket match.</p>
		<p>18.(i) Chairman-Travelling Fellowship Committee</p> <p>18.i)(i) He shall be responsible for the selection of candidates from the Life Members of the Association for Fellowships that shall be disbursed by the Association.</p> <p>18.i)(ii) It is his responsibility to include the existing Fellowships and those that may be added on in future.</p>
		<p>19 . Sub-Committees</p> <p>i) The General Body may form separate Sub-Committees like Benevolent Fund, Fellowship, Building Committee, byelaw committee etc., for the smooth functioning of the Association. And, its Regulations and Mode of functioning shall be decided by the General Body separately.</p>

		.ii) Proposal for any new activities shall be discussed and approved in the Executive Committee and that may be extended further for one or more terms. No Chairperson shall assume office in the same post for more than three years. The Annual Report of the Executive Committee shall include a Note on the activities of each Sub-Committee.
		<p style="text-align: center;">. Ethics Committee</p> <p>An Ethics Committee, consisting of the President, one Senior Orthopaedic Surgeon from the Government Service and another Senior Orthopaedic Surgeon from the Private Sector shall monitor the Ethics Committee. The President shall be the Chairman of the Ethics Committee.</p>
	11. To meet the expenditure connected with holding of a conference, teaching course, symposia and other activities, the Secretary,organisers, convenors etc are empowered to collect money towards delegate fees or registration or donation or advertisements.The allocation of the above funds shall be decided by the executive committee. Such amounts collected shall be in the name of the association and properly accounted for.	Omitted
	<p>12. IMPREST CASH</p> <p>The secretary shall keep with him an amount not exceeding Rs.200/- for contient expenditure. The Rest of the funds shall be deposited in the bank in the name of the association.</p>	<p>20 IMPREST CASH</p> <p>The secretary and Treasurer shall keep with them an amount not exceeding Rs.10000/- each for contingent expenditure. The Rest of the funds shall be deposited in the bank in the name of the association.</p>
	13. All accounts relating to conferences,symposia,teaching seminars etc. connected with the	21 Accounts

	<p>Association and organized by various sections and persons for the Association shall be submitted by all the respective organisers to the executive committee. Accounts shall be submitted within three months and the balance money if any to be transferred to the Association account as early as possible in any case not later than six months</p>	<p>i) The Secretary and the Treasurer shall have the joint power to start and operate bank accounts in the name of the Association after passing a resolution in executive committee.</p> <p>ii) All accounts relating to conferences, symposia, seminars etc. connected with the Association and organized by various sections and persons for the Association shall be submitted to the Executive Committee by the organizers concerned. Accounts shall be submitted within three months and the balance money to be transferred , if any, shall be transferred to the Association-Account/s as early as possible in any case not later than three months.</p>
	<p>14 Amendments or additions to the rules framed to this constitution shall be voted in the general body meeting and carried out by 2/3 majority.</p>	<p>22 Amendments in General</p> <p>The Memorandum of the Association (Rules and Regulations) and other Protocols dealt therein or annexed thereto may be amended, repealed or altered, namely: Amendments in General, by a Resolution taken in the Extra Ordinary General Body Meeting called for it, carried out with 2/3 majority of the Members present in the Meeting. All Amendments thus resolved or decided, shall be duly intimated to the Registrar, Travancore-Cochin Literary, Scientific & Charitable Societies Act, 1955 (TCLS & CSR Act, 1955), under whose jurisdiction this Association is registered and, also, to the Commissioner of Income Tax, Cochin and their Approval shall be obtained.</p>
	<p>15 The income and property of the association howsoever derived shall be applied solely towards the promotion of the objects of the Association as set forth in this memorandum and no portion there of shall be paid or transferred directly or by way of dividend bonus or otherwise howsoever by way of profit, to any of the members of the Association provided that nothing herein contained shall prevent the payment in good faith as remuneration to an officer or servant of the Association who may also be member thereof in return for</p>	<p>23. Utilisation of Income</p> <p>The income and assets, howsoever derived, shall be applied solely towards the promotion of the Objects of the Association as set forth in this Memorandum and no portion thereof shall be paid or transferred directly or by way of dividend, bonus or otherwise, howsoever, by way of profit, to any of the Members of the Association provided that nothing herein shall prevent the payment in good faith as remuneration to an officer or servant of the Association who may also be a member thereof in return for any work done or services actually rendered to the Association, nor prevent the payment of interest at the rate not exceeding 12% per annum on money borrowed from any Member of the Association.</p>

	<p>any work done or services actually rendered to the Association</p>	
	<p>16 DISSOLUTION OF THE ASSOCIATION</p> <p>In the case of dissolution of the Association at any time, if there should remain any residue in assets, after satisfaction of all its debts and liabilities, the said residue shall be dealt with in accordance with the provisions of sections 23 to 26. Of The Travancore Cochin Literary,Scientific and Charitable Societies Regration Act XII(Act XII of 1955).</p>	<p>24. Dissolution of the Association</p> <p>Not less than three-fourth of the Members of the Association shall determine the dissolution of the Association. The then office-bearers shall forthwith take due steps for disposing off and settling of the claims and liabilities, provided if such a settlement could not be arrived at, the matter shall be referred to a Civil Court having territorial jurisdiction (Ernakulam). In the event of winding up or dissolution of the Association at any time, there remain any assets, if any, after satisfaction of all its debts and liabilities, such excess assets shall be transferred to any Institution or Trust having Objects of a charitable nature and as akin to that of the Objects herein as far as possible or may vest with the Government of Kerala.</p> <p>(in accordance with the provisions of sections 23 to 26. Of The Travancore Cochin Literary,Scientific and Charitable Societies Regration Act XII(Act XII of 1955).</p>
	<p>17.APPOINTMENT OF AUDITORS</p> <p>Auditors shall be appointed by the Annual general body meeting of the Association</p>	<p>25. Appointment of Auditors</p> <p>Auditor/s, as envisaged u/S 13(2) of the TCLS & CSR Act, 1955 shall be appointed by the Executive Committee on the recommendations of a Special Committee consisting of President, Secretary, Treasurer and Joint Secretaries. The tenure of the Auditor shall be for a period of one year, and it shall commence from the 1st of April to the 31st of March in the next year (financial year of the K.O.A.). The Auditor shall file a Report on the income and expenditure, account and balance sheet of the Association. The Minutes of the Meetings, books of accounts, all correspondences in general, other records – soft as well as hard copies – and any dates required for carrying on the audit shall, upon request by the Auditor/s, be duly submitted to them by the Association.</p>